**TIMELINE FOR NOVEMBER, DECEMBER AND JANUARY**

2:00 PM    **On Grounds**
2:30-3:00   **Bride/ Bridesmaids / Parent Photos**
3:00-3:30   **Groom/ Groomsmen / Parent Photos**

**4:00 CEREMONY**
4:30-5:30   **Cocktail Hour/ Family/ Wedding Party/ Bride & Groom Photos**
5:30-5:45   **Reception Seating**
5:45-6:00   **Grand Entrance (May do 1st Dance Here Also)**
6:00-7:30   **Dinner (Toast 7:15)**
7:30-8:00   **1st Dance/ Parent Dances/ intro Dance**
8:00-8:30   **Open Dancing**
8:30-8:45   **Cake Cutting**
8:45-9:30   **Open Dancing**
9:30-9:45   **Garter/ Bouquet Toss**
9:45-10:15  **Dollar Dance if applicable**
10:15-11:20 **Open Dancing**
10:45       **Last Call for Bar**
11:00       **Bar Closes**
11:20       **Last Dance/ Bride & Groom Depart**
11:30-11:45 **Guests Depart**
11:45-12:00 **Final Walk-thru/ Pick up**
**Midnight** **All Guests/ Vendors off premises**

**This Timeline is an estimate to help you schedule your day.***
*** Timeline Changes Must be Discussed with Portico.***
*** Please Do NOT Try to Trick Your Guests Into Being On Time By Putting an Earlier Ceremony Time on Your Invitations- This Actually Creates Other Problems - Thank You!***

**It is helpful to:**
- Make sure flowers arrive in plenty of time for photos of Bride Alone/ Bridesmaids, and Groom Alone/ Groomsmen prior to ceremony.
- Leave an hour of sunlight for Photos after Ceremony is over.

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**Sunset Schedule**

| Jan 1 | 5:31 | July 1 | 7:42 |
| Jan 15 | 5:43 | July 15 | 7:39 |
| Feb 1 | 6:00 | Aug 1 | 7:28 |
| Feb 15 | 6:13 | Aug 15 | 7:15 |
| March 1 | 6:25 | Sept 1 | 6:54 |
| March 15 | 6:36 | Sept 15 | 6:35 |
| April 1 | 6:49 | Oct 1 | 6:13 |
| April 15 | 6:59 | Oct 15 | 5:55 |
| May 1 | 7:11 | Nov 1 | 5:37 |
| May 15 | 7:33 | Nov 15 | 5:26 |
| June 1 | 7:33 | Dec 1 | 5:20 |
| June 15 | 7:40 | Dec 15 | 5:22 |

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*Portico Weddings & Events*

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Client agrees to use this timeline for
Wedding on: ____________________________

Signature _____________________________